

**REGION III EMS  
BOARD OF DIRECTORS MEETING**

**October 9<sup>th</sup>, 2009  
Wichita/Sedgwick County EMSS Office of the Medical Director**

CALLED TO ORDER 10:03 AM

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IN ATTENDANCE: Terry David, Dalene Deck, Debbie Glenn, Rita Gumm, Ira Hart, Grant Helferich, Kris Hill, Scott Metzler, Shelia Rupp, Mark Willis

EXCUSED: Randy Easter, Jon Friesen, Dan Jones, JoAnn Knak, Chy Miller, Glenda Owens, Rusty Walter

UNEXCUSED: Mike Loreg, Frank Williams

GUEST(S): Sarah House, Robert Waller, Tracy Relph, Rosa Spainhour, Jeb Burress, Garry Tolle

***ITEM 1: Call to Order***

Dalene Deck called the meeting to order. Introduction of members and guests was done.

***ITEM 2: Approval of Minutes***

Darrel noted that he had an unexcused absence from the July 10<sup>th</sup> Board meeting. A motion was made by Scott to approve the minutes with that change being noted, second by Mark. Motion passed.

Terry mentioned that upon further review, Rita's term was due to expire in July. Motion made by Mark to reappoint Rita to the Region III Board of Directors. The motion was seconded by Scott; motion passed.

***ITEM 3: Regional LARC Trailers***

Terry noted that the LARC Trailers were on display at two regional events recently: the Kansas State Fair in Hutchinson and the Walnut Valley Festival in Winfield. He further noted his plans to publically thank Gary & his group for their hard work and efforts on these by presenting a "thank you" to the Sedgwick County Commission.

***ITEM 4: Homeland Security Update***

Garry stated that the DDMPC Course and Trailer for training/equipment have been approved by the regional Homeland Security group. He further acknowledged that there was "strong regional support" for this project and it was the line item that received the most votes in favor of the expenditure to further it. The project will include the development of eight (8) BLS level trailers designed to treat 20-25 patients; along with the disaster course training that has already been developed to accompany these trailers.

#### ***ITEM 5: Executive Director Report***

A copy of the Emergency Management "Incident Action Plan" for the Symphony in the Flint Hills event was passed around for members of the Board to review. Grant noted that there is currently no location for the annual Symphony event next year; however, Butler County is looking into it. So this event could be closer for 2010.

Terry noted that the region did not receive any testing response from either of the letters previously submitted to KBEMS. However, a meeting was held in which the Board reviewed their process for testing. KBEMS is now in the process of getting an RFP ready for when the regional testing contracts expire on June 31<sup>st</sup>, 2010. A short discussion ensued. Robert stated that it is unknown currently whether this will be a standing contract for multiple providers or one single testing provider. This will be based on the determination by the Division of Purchasing with regards to how the process will need to be handled. There RFP should be ready by mid to late November and will be open to bid submissions for 30-days. They hope to have a vendor in place by late January or early February.

Terry and Robert mentioned to those present that the KRAF Grant is officially open as of today for applications to be submitted. It is important that all of the necessary forms and information be included, especially if utilizing an outside vendor's services. The Board was reminded to pass this information along throughout the region.

#### ***ITEM 4: Board of EMS Update***

The Kansas Board of EMS summary was emailed to all members of the Board prior to today's meeting. In overview:

- KBEMS will be meeting with Homeland Security on October 16<sup>th</sup> to talk further about EMS and Pandemic Flu. The desired outcome of this meeting is to develop tools and resources available for EMS services. Terry also noted that there will be a "Homeland Security Summit" in Wichita December 8<sup>th</sup>-10<sup>th</sup>. This will be a multidisciplinary meeting and all are encouraged to attend.
- The topic of "Regional Resource Officers" has been moved to the background. Robert noted that this may be something not decided on or moved on in the near future; especially noting that, upon further review, it was determined that the individual KRAF Grant funding would be substantially lowered if there were to be funded resource officers in each of the six regions.
- Terry noted that there will be a public hearing on December 2<sup>nd</sup> with regards to the review and proposed changes to the EMS education regulations.

There are two new members to the Kansas Board of EMS: Vern Swanson (Clay Center) and John Miller (Norton).

#### ***ITEM 5: EMSC Update***

Sarah introduced Tracy Relph, EMS Committee Champion. Tracy provided the EMSC update, noting that there is a desired 90-95% participation rate for the next pediatric emergency service surveys to go out. There were some inconsistencies and confusion with regards to the earlier survey that are being addressed.

The first EPC class has been scheduled for November 4<sup>th</sup> & 5<sup>th</sup> in Wichita, with dates to follow in Kansas City and Liberal. The PDLS classes held during the summer were very well received. Over 350 providers across the state participated in those classes.

The EMSC Committees have been formed: EMS Committee (lead by Tracy Relph), Education Committee (lead by John Ralston), Hospital Committee (lead by Dr. Stephanopolous), and Family/Public Education Committee (lead by Shelia Rupp).

There will be a protocols meeting will be taking place November 2<sup>nd</sup>. The topic of discussion for this meeting is online and offline medical control.

Tracy noted that 'Terry the Traumasauras' has been making the rounds across Kansas. He was in Medicine Lodge for their fall festival and will be at "Boo at the Zoo" in Garden City later in October.

#### ***ITEM 6: MERGe Update***

Terry passed around a copy of the MERGe team's quarterly meeting held in September. He noted that there is a dedicated group of individuals involved in MERGe. The group is in the process of signing an agreement with Region IV. There are three new members with the MERGe team from Region IV: Dave Beam, John Hultgren, Marvin VanBlarken and Rob Pengrey. Terry stated that the agreement is still pending decision of financial support by Region IV. The cost to outfit a new member to the team (minus the radio) is approximately \$500. They'll present this information to the Region IV Board for their support in membership on the MERGe team. No opposition is expected.

Terry also noted that Barber County has requested education/training from MERGe. A medical command class is being set up based on this request.

#### ***ITEM 7: Financial Report***

The financial report was distributed by Debbie. It was noted that the check line item for Rice County EMS was for vehicle marking, not lodging as the ledger states. A motion to approve the financial report with noted change was made by Ira and seconded by Scott. With no further discussion, the motion passed.

#### ***ITEM 8: Education Development Task Force Update***

Darrel noted that recommendations on regulation and statute wording with regards to the proposed education changes have been made and sent forth. The next meeting is scheduled for October 19<sup>th</sup> & 20<sup>th</sup>. The hope is to push the 'educating educators package' through legislation.

A status update was provided on the Scope of Practice adoption. There was a brief discussion on possible issues as KBEMS moves forward on this implementation.

#### ***ITEM 10: Trauma Update***

Kris noted that Labette County Hospital has received their Level III trauma designation. The Level IV criteria is currently in the process of being developed by the Advisory Committee on Trauma. Shelia noted that the annual meeting of the regional executive committees is scheduled to be held in Wichita on November 6<sup>th</sup>.

### ***ITEM 11: Education Planning***

#### **KRAF Grant:**

Darrel noted that there are plans to hold one or two educational/informational programs in the region regarding the KRAF Grant. These meetings will be open up to all services and are being designed to provide the following:

- Education on what the KRAF Grant is
- Application completion information

The KRAF Grant application process closes the first week of January. Therefore, it is hoped that these education sessions can take place in early November.

Robert noted that each region is receiving \$5625. That leaves a remaining amount of approximately \$500,000 to divide between the individual competitive grant side and the rural/frontier EMS grant side. At this time, Robert stated that KBEMS has made no decision as to the percentage of remaining funding split between these two areas. Dalene asked whether an argument can be made as to the Board not meeting or fulfilling the third requirement of the grant funding that stipulates "rural and frontier service areas". Robert commented such an argument cannot be made, because some of the funding is actually being awarded TO rural and frontier services.

The Selection/Approval Committee will be meeting on February 25<sup>th</sup>-26<sup>th</sup> and March 22<sup>nd</sup> to determine where the KRAF Grant funding will ultimately go.

#### **Other Education:**

Darrel mentioned that there has been interest voiced in having Bob Page come out to the area to provide education on capnography and 12-lead interpretation. His cost is \$1200 per day honorarium, plus meals and accommodation expenses. Andover High School has offered their auditorium for a location "free of charge". There was a short discussion with regards to date selection, participant cost, etc. Ira made a motion to provide a \$3500.00 operating budget for this class with a decision on the actual cost and participant fees to be determined by the education planners. The motion was seconded by Mark; passed without further discussion.

### ***ITEM 12: New Business***

Ira inquired about the status of the LifeTeam communications center as regional call center for MERGe and Homeland Security. Charlie Keaton sent protocols to Terry for review. Terry noted that he had approved those protocols and forwarded them to Carol at LifeTeam. Carol is supposed to be following up with Charlie to finalize this issue. There should be no new money or fee increase from the Region III budget required for this to occur. The current cost for LifeTeam to cover the MERGe communication is \$110/month and includes 24-hour answering service in cases of emergencies, along with one test per month. Terry noted that LifeTeam has asked the MERGe team for possible financial assistance with equipment upgrades in their communications center.

Ira also inquired about the \$19,000 regional funding. Robert stated that the regional funding is not attached to providing education/testing or anything of that nature. Each region receives the same amount of funding. He further noted that the amount and status of the regional funding is unknown at this time; largely due to

the state budget issues. There may be some changes in the amount of funding going out to the regions in the future.

Mark asked about the need to develop a "regional testing committee" to review the pros and cons of Region III getting back into the arena of testing. Terry proposed that Ira, Chy, Darrel, Jon and Terry all serve as members of this committee to look at the testing issue. Mark motioned to approve the development and membership of this committee; seconded by Debbie. Motion passed.

**ITEM 13: Meeting Dates/Locations for 2010**

The next Board of Directors meeting is scheduled for January 8<sup>th</sup>, 2010 from 10:00 am – 1:00 pm at the Wichita/Sedgwick County EMSS Office of the Medical Director, Wichita.

2010 Board of Directors Meetings:

January 8<sup>th</sup>

April 9<sup>th</sup>

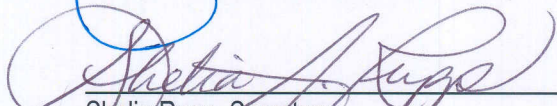
July 9<sup>th</sup>

October 8<sup>th</sup>

Motion to adjourn made by Scott; seconded by Rita. Meeting adjourned at 1:03 pm.

  
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Jon E. Friesen, Chairman

  
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Terry David, Interim Executive Director

  
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Shelia Rupp, Secretary