

**REGION III EMS
BOARD OF DIRECTORS MEETING**

**January 9th, 2009
Wichita/Sedgwick County EMSS Office of the Medical Director**

CALLED TO ORDER 10:09 AM

IN ATTENDANCE:

| | | |
|------------------|----------------|---------------|
| Coker, TJ | David, Terry | Deck, Dalene |
| Easter, Randy | Gumm, Rita | Hart, Ira |
| Helferich, Grant | Jones, Dan | Kohls, Darrel |
| Loreg, Mike | Metzler, Scott | Miller, Chy |
| Owens, Glenda | Rupp, Shelia | Walter, Rusty |
| Willis, Mark | | |

ABSENT / EXCUSED:

| | | |
|-----------------|---------------|------------|
| Friesen, Jon | Glenn, Debbie | Hill, Kris |
| Williams, Frank | | |

ABSENT / UNEXCUSED:

Knak, JoAnn

GUEST(S):

| | | |
|--------------|--------------|---------------|
| House, Sarah | Tolle, Garry | Waite, Justin |
|--------------|--------------|---------------|

ITEM 1: Call to Order

Dalene Deck called the meeting to order.

ITEM 2: Approval of Minutes

Motion made by Mike to approve the minutes, second by Randy. Motion passed.

ITEM 3: Executive Director Report

Regional Coordination Meeting Update:

KHA & KDHE met with regards to healthcare in Kansas (ie: mass casualty). It was identified that public health has been an obstacle in the past. The next meeting is scheduled for April 1st.

Jon & Charles Keaton had a meeting scheduled for December 17th to meet about Region III issues, thoughts, etc. That meeting was cancelled due to weather. No new meeting date has been set at this time.

Educator Workshop Update:

Region III and HCC hosted an educator workshop on December 6th. Seventy-five to eighty participants were present, with excellent evaluations being given for the event. Acknowledgement of HCC was given by Terry for their continued commitment, hard work and support.

Region III Website:

Terry reported that Brandon Russell updated the Region's website: www.ksregion3ems.com. Daryl noted that there are endless possibilities for growth of the website. Discussion took place regarding the ability to add a photo page of the Board Members, complete with contact information that could be added. Dalene requested from those present to submit their current information for this purpose. It was also noted that Brandon has approximately \$160.00 of personal costs in the website development. Those costs will be directly submitted to Terry for reimbursement.

MERGe Update:

Terry mentioned that the group had a 2-day training and strategic planning meeting. Additional members have been added to the group. MERGe started looking at updating forms and providing updates to the team on other issues. They are also in the process of rewriting the SOPs.

Radios were purchased with the \$120,000 of money provided by Homeland Security money from 2006. The equipment was purchased and in the team's possession for about 6-8 months; however, they were not programmed. There have been three MERGe group frequencies developed, two are blocked and one is for logistics. The DOT wanted a signed agreement form each individual having a radio or frequency access. Those have all been received and they are just waiting on the programming (which costs \$50.00 per radio).

An organizational chart has been developed for MERGe. Terry mentioned the breakdown of duties as follows:

| | |
|-------------------------------------|---------------------------------------|
| Terry David – “Chief” | Mark Willis – “Communications” |
| Chris Way – “Deputy Commander East” | Jon Friesen – “Deputy Commander West” |

Terry also noted that Region IV is ready to sign-up to become a part of MERGe. They currently have at least three interested participants.

Homeland Security Update:

Terry deferred the update to Garry Tolle. Garry stated that the Homeland Security group met in Hutchinson on January 8th to lay out justifiable investment options for 2009. A “gap analysis” was done. Areas of interest related to these “gaps” were prioritized. Among those areas funding requests still in the running are:

- The Disaster Management/Procedures Course. The proposal includes the class along with the development of eight (8) trailers designed to augment the course. Ideally, there would be eight “Train the Trainer” courses that would be conducted; at which time one of the trailers of BLS level MCI supplies would be left for future teaching and emergency needs. This proposal is one of the top four highlighted items for consideration.
- The Law Enforcement Assistive Deployment (LEAD). This is a project designed to interface with EMS and law enforcement (including the “Bomb Squad”). This proposal has a great chance to receive funding approval.
- The 800 Radios. The Communications Committee request would make even more 800 radios available to ambulance services and hospitals throughout the area.

EPC Program Update:

Daryl and Dalene went to Omaha to attend an EPC Instructor Course. Issues noted with the program in its' current state include the instructor format not being in manual form. Dalene mentioned that the state committee has decided it's best to take the current four (4) instructors and add 6-7 more through a course in

Topeka. This will make up the EPC instructor list for Kansas for the first year of course provision. Provider courses will then be rolled out over the course of the next year.

ITEM 4: Board of EMS Update

Terry stated that Grant and Ira were invited to attend a meeting regarding the regulations and proposed changes. This meeting took place on October 29th. A short discussion regarding the regulation changes and meeting occurred. Ira noted that the KBEMS Board Members were receptive to conversations and listened to suggestions. Both Grant and Ira also mentioned that no feedback has been received yet on changes.

Board members inquired about the statute changes. Terry will send everyone a copy of the “proposed” statutes. Terry also let the Board Members know that KEMSA has obtained a lobbyist for their legislative platform. That group met with their lobbyist, providing her copies of the statutes. She will be sending hearing dates back to KEMSA officials. Their platform committee is further meeting to put together a proposal with regards to the KBEMS Board.

ITEM 5: EMSC Update

** See Executive Director Report (Item 3) above. **

ITEM 6: MERGe Update

** See Executive Director Report (Item 3) above. **

ITEM 7: Financial Report

No report given, Glenn absent

A budget committee was formed of the following people: Friesen, Deck, David, Glenn, Metzler, Owens, Helferich.

ITEM 8: Instructor Development Task Force Update

Minutes from last meeting discussed, Dan Jones was picked as proxy if Chy Miller unable to attend. EDTF format meeting dates changed – meet quarterly for 2 days in Salina starting at 1000 thru ??? hours, return at 0800 with intention of wrapping up by 1500 hours.

Electronic blog is being used for member discussion prior to meetings - hopefully to have the topics more refined by meeting time.

Questions came up as to who is appointed, who should be there, who can vote...Whoever is on the approved list to be there is eligible to vote. No bylaws to enforce this – but intent is consensus rather than unified agreement.

Why is EDTF not involved in transmogrification planning?

ITEM 9: Education Plan for remainder of 2008/2009 budget year

KRAF money still available and needs to be spent. Request to scheduled education to get this taken care of.

EDTF will look into that money that has to be spent and by what date.

Request for PHTLS/AMLS in Harper, Rice County offered to host a class

Ira – consider financial information in Topeka, spend KRAF money – what we have to spend, hold on to the rest and see where Topeka money will be. Group consensus on this idea.

ITEM 10: MMRS Update

This item was tabled until the April meeting. Seth Konkel could not attend today's meeting.

ITEM 11: Trauma Update

Patient Tracking - Easter advised limited participation from region thus far, would like more input. Triage Tags and scanners, who should have scanners? Upkeep and maintenance is a concern
Garry Tolle suggested getting the same triage tag used by all services in the region would be a victory – scanning can take place into the system once a patient arrives at a hospital. Technology of scanners requires maintenance people, power, batteries, repair...this is not a reality in the first hours of a disaster. A scanner would not be a priority when you have limited hands available on the scene. It needs to work for boots on the ground – same tag would be a huge step.
Patient tracking is important but cannot be cumbersome.

Trauma System – KHA standardizing hospital codes and band colors – this does not mean anything regarding triage. There are 7 color codes and they are used for DNR, fall, allergies, extremity use, baby...

ITEM 12: New Business

Darrel Kohls advised Brandon Russell would like to propose getting paid for maintenance/update of website. Motion by Hart, second by Gumm – reimbursement of prior expenses and pay of \$80/month for maintenance and update of website.
Motion passed

ITEM 11: Meeting Dates/Locations for 2007

Meeting dates for the remainder of 2009

| | | |
|-----------------|-----------|---------------------|
| April 10, 2009 | 1000-1300 | OMD 4343 N Woodlawn |
| July 10, 2009 | 1000-1300 | OMD 4343 N Woodlawn |
| October 9, 2009 | 1000-1300 | OMD 4343 N Woodlawn |

Signatures

Jon E. Friesen, Chairman

Terry David, Interim Executive Director

Shelia Rupp, Secretary